

**State Central Registry (SCR) Requirements for Juvenile Detention Facilities**

<b>Type of Individual</b>	<b>La. SCR check dated</b>	<b>La. SCR Expiration</b>	<b>Out of state SCR check dated</b>
<p><b>Paid Staff Unpaid Staff Volunteer</b></p>	<p>No earlier than 45 days prior to the staff being present on the premises or having access to children/youth in the juvenile detention facility.</p>	<p>Expires 5 years from the date of issuance. Provider shall submit a state central registry request to child welfare every five years from the issue date noted on the state central registry clearance form.</p>	<p>No earlier than 120 days prior to the staff being present on the premises or having access to children/youth in the juvenile detention facility.</p> <p><b>PLEASE NOTE:</b> Individuals who continue to reside outside of the state of Louisiana but are employed at a juvenile detention facility in the state of Louisiana shall submit a state central registry request to that state's child abuse and neglect registry every five years from the issue date noted on the previous year's registry clearance form.</p>
<p><b>Contractor</b></p>	<p>No earlier than 45 days prior to the individual providing services or having access to children/youth in the juvenile detention facility.</p>	<p>Expires 5 years from the date of issuance. Provider shall submit a state central registry request to child welfare every five years from the issue date noted on the state central registry clearance form.</p>	<p>No earlier than 120 days prior to the individual providing services or having access to children/youth in the juvenile detention facility.</p> <p><b>PLEASE NOTE:</b> Individuals who continue to reside outside of the state of Louisiana but provide services in a juvenile detention facility in the state of Louisiana shall submit a state central registry request to that state's child abuse and neglect registry every five years from the issue date noted on</p>

			the previous year's registry clearance form.
<b>LDE Staff</b>	No earlier than 45 days prior to the individual providing services or having access to children/youth in the juvenile detention facility.	Expires 5 years from the date of issuance. Provider shall submit a state central registry request to child welfare every five years from the issue date noted on the state central registry clearance form.	No earlier than 120 days prior to the individual providing services or having access to children/youth in the juvenile detention facility.  <b>PLEASE NOTE:</b> Individuals who continue to reside outside of the state of Louisiana but provide services in a juvenile detention facility in the state of Louisiana shall submit a state central registry request to that state's child abuse and neglect registry every five years from the issue date noted on the previous year's registry clearance form.
<b>Owner</b>	No earlier than 45 days prior to the license being issued to the juvenile detention facility.	Expires 5 years from the date of issuance. Provider shall submit a state central registry request to child welfare every five years from the issue date noted on the state central registry clearance form.	No earlier than 120 days prior to the license being issued to the juvenile detention facility.  <b>PLEASE NOTE:</b> Individuals who continue to reside outside of the state of Louisiana but own/operate a juvenile detention facility in the state of Louisiana shall submit a state central registry request to that state's child abuse and neglect registry every five years from the issue date noted on the previous year's registry clearance form.

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\*Louisiana State Central Registry Checks for owners, staff, volunteers, LDE Staff and contractors shall be submitted online through the CANS system to DCFS Child Welfare.

\*LDE staff: Louisiana Department of Education or local school district staff.

\*State Central Registry clearances are not transferrable between owners.

DCFS Licensing  
Section  
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